



# The MyExcelOnline Academy!

Advance Your Excel Level & Career!



# Leverage a vibrant Excel community & structured learning environment that will enhance your Excel level in a few months!

The MyExcelOnline Academy is a proven professional learning system to get you to the next Excel level FAST!

There's a library of 350+ video tutorials (each just 3 minutes long) plus online support from our team of Microsoft Certified Trainers.

You can dip into the training to tackle a particular problem, or follow our three courses (Beginner, Intermediate and Advanced) - or do a mixture of both. **Your membership includes access to ALL the Excel courses & levels!**

Each valued member goes through the following process:

- **STEP 1**  
Each Member takes a short online Excel Skills survey and we place them into one of our 3 courses depending on the results: Excel Beginner, Excel Intermediate or Excel Advanced
- **STEP 2**  
Each course level teaches the must know Excel features to increase your skills and make you more efficient: Formulas, Pivot Tables, Analysis, Charts, Power Query, Power Pivot and Macros & VBA
- **STEP 3**  
When you satisfactorily complete the assessment quiz in each level (which you can retake as many times as you like until you pass), you receive your Certificate of Completion for that level!
- **STEP 4**  
You move onto the next course level
- **STEP 5**  
Each month you will receive several brand new Excel video tutorials and resources, so that you can keep you learning new Excel features & tips
- **STEP 6**  
We have your back & you will not be alone! You will have full access to our Excel Forum, Live Quarterly Q&A Webinars PLUS dedicated email support from the instructors.



Here's what you'll get once you're inside the student area...



Here is a quick overview summary of all the awesome features that you will receive for signing up to **The MyExcelOnline Academy:**

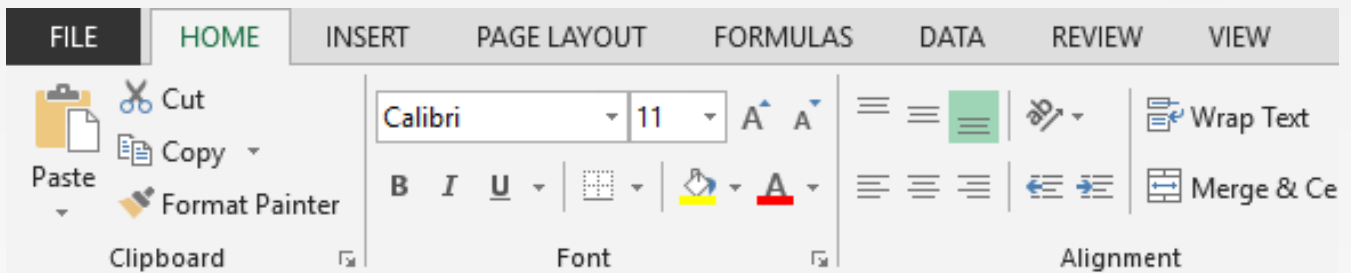
- **Monthly or Annual Online Access**
- **NEW Excel video tutorials delivered in your course player each month**
- **3 in-depth Excel courses covering Formulas, Pivot Tables, Analysis, Charts, Power Query, Power Pivot and Macros & VBA**
- **Access to over 350 Excel video tutorials**
- **Downloadable Excel Workbooks so you can follow along & practice or skip directly to the answers**
- **Certificate of Completion to enrich your CV/Resume as well as add to your LinkedIn profile**
- **30 Day Money Back Guarantee so you can view the course without any risk**
- **6 x Limited Time Free Bonuses (\$1,928 in value) which include:**
  - Access to our recorded Excel Webinar Trainings;
  - Quarterly Live Q&A Webinars;
  - Dedicated Email Support;
  - Access to our Private Members Only Facebook Group;
  - Access to the MyExcelOnline Forum;
  - Exclusive Member Welcome Pack which includes: A laminated A4 keyboard shortcuts template, an Academy Member mouse pad, pen and sticker!

# Course Curriculum

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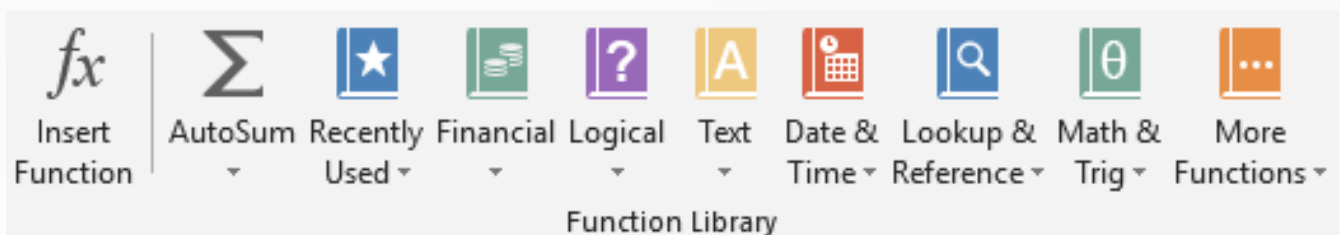


## INTRODUCTION



An introduction to Microsoft Excel taking you through the workbook interface, menu ribbon features, entering data into your worksheet and saving.

## FORMULAS



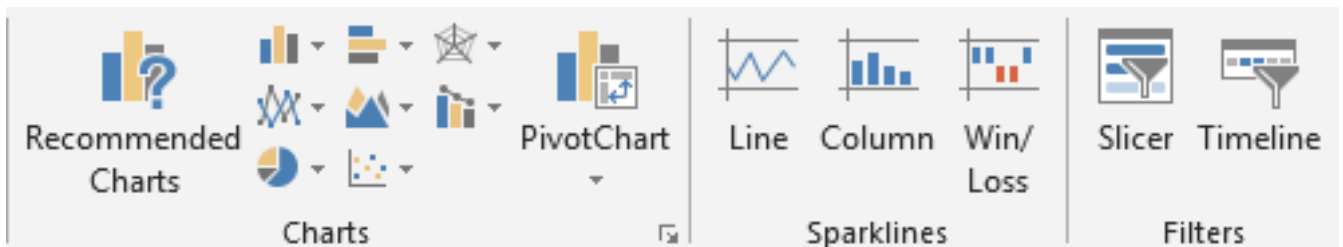
An introduction to Formulas, cell referencing, order of operations, relative v absolute references and exposure to common formulas that will get you up and going fast!

# FORMATTING



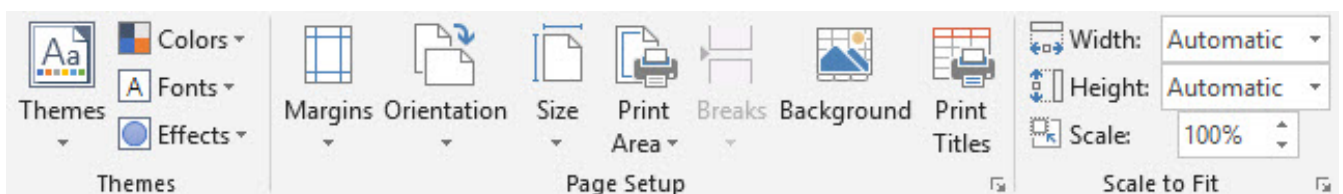
Learn the most used formatting features like adding/deleting columns or rows, copying & moving worksheets, font formatting, number formatting and conditional formatting.

# CHARTS



Introduction to Images, Shapes, Smart Art & various Charts to spice up your presentations!

# PRINTING



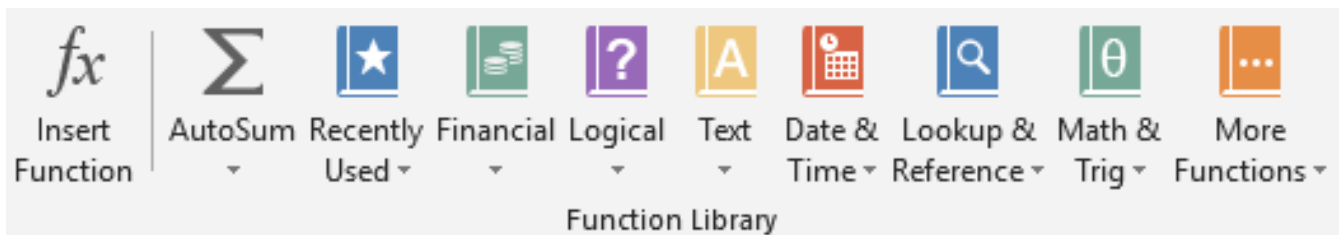
Learn how to properly layout your page, print your documents and create custom templates that you can reuse time and time again.

# EXCEL INTERMEDIATE

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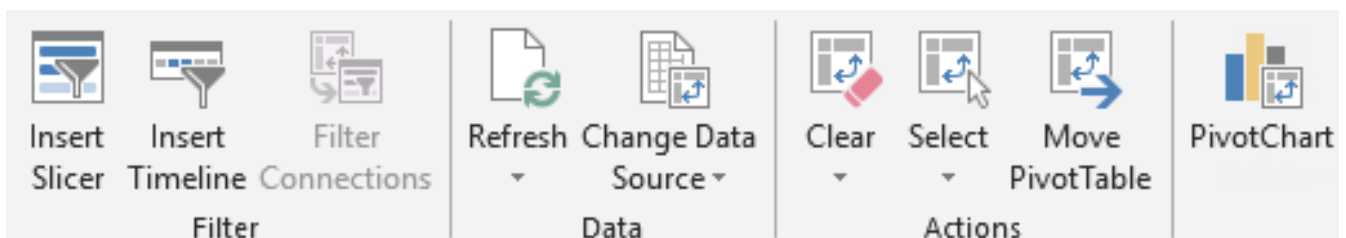


## FORMULAS



Learn how to create Named Ranges, the various useful IF formulas, VLOOKUP, HLOOKUP, INDEX & MATCH, OFFSET, INDIRECT, SUMPRODUCT, TEXT formulas, nesting formulas, auditing your formulas and List formulas!

## PIVOT TABLES



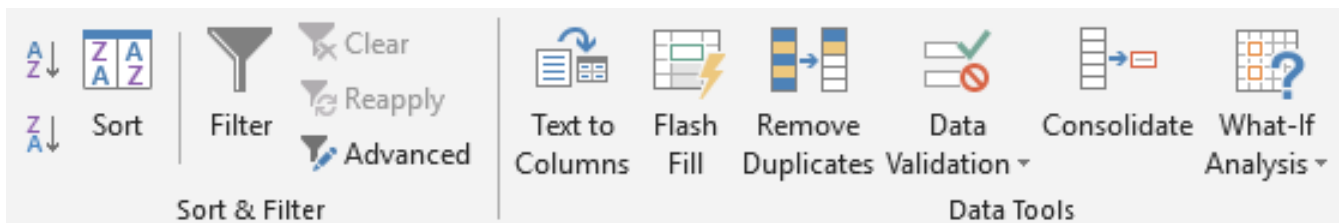
Build your must have Pivot Table skills and learn its various powerful data analytic features including: Summarize Values, Group data, Filter & Sort, Slicers, Calculated Fields & Items, Pivot Charts plus Conditional Formatting!

## MACROS & VBA



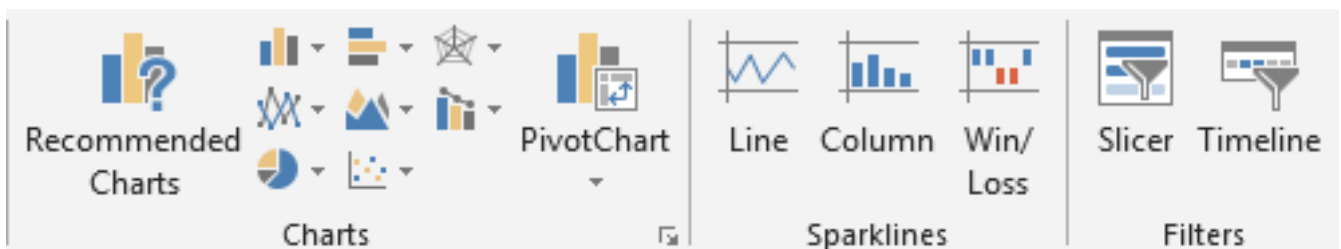
An introduction to Macros & VBA, recording Macros, creating Macro buttons and editing your Macros that will save you hours each week!

## DATA & ANALYSIS



Learn the must know analytical tools within Excel like: Sorting & Filtering, Excel Tables, Data Validation drop down menus, Text to Columns, Flash Fill plus MORE!

## CHARTS



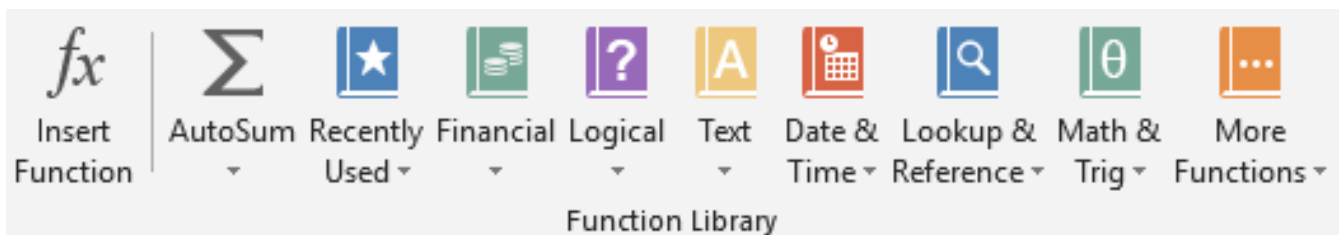
Visualize your data with Charts like Column, Bar, Pie, Bubble, Scatter and Sparklines.

# EXCEL ADVANCED

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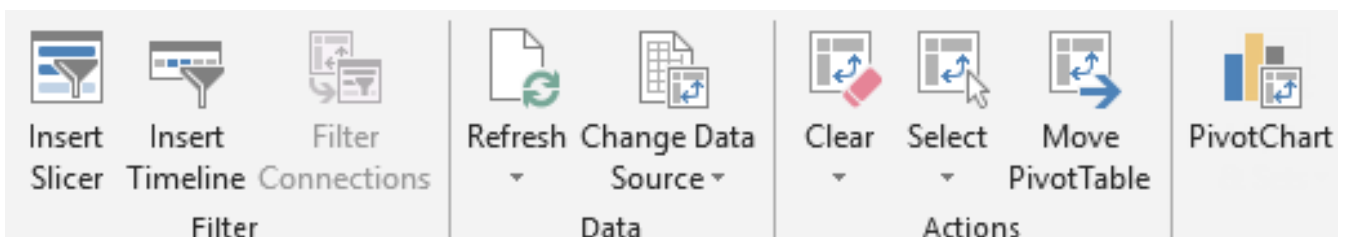


## FORMULAS



Advanced your Formula skills with various nested formulas, Array formulas and advanced Lookup formulas like VLOOKUP, INDEX/MATCH, OFFSET, SUMPRODUCT plus heaps MORE!

## PIVOT TABLES



Learn the tips that Excel gurus use to analyze their data with a few mouse clicks, create KPIs on your business, interactive Excel Dashboards, learn the GETPIVOTDATA formula plus much MORE!

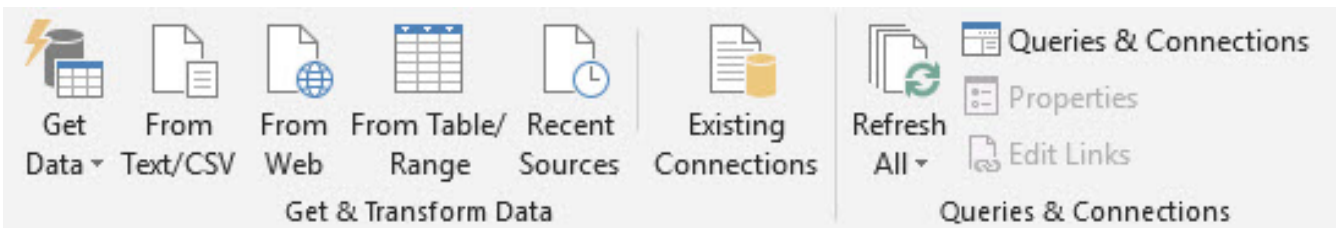


## MACROS & VBA



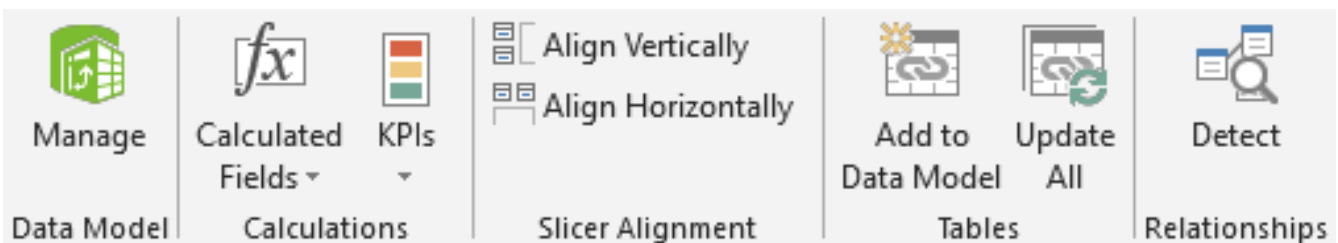
Learn the key VBA concepts to automate your Excel reports & make you more productive, like: Worksheet & Range Objects, Relative References, Modules & Procedures, Variables & Data Types, Conditional Statements & Loops, Message & Input Boxes plus create interactive data entry User Forms! WOW!

## POWER QUERY (GET & TRANSFORM)



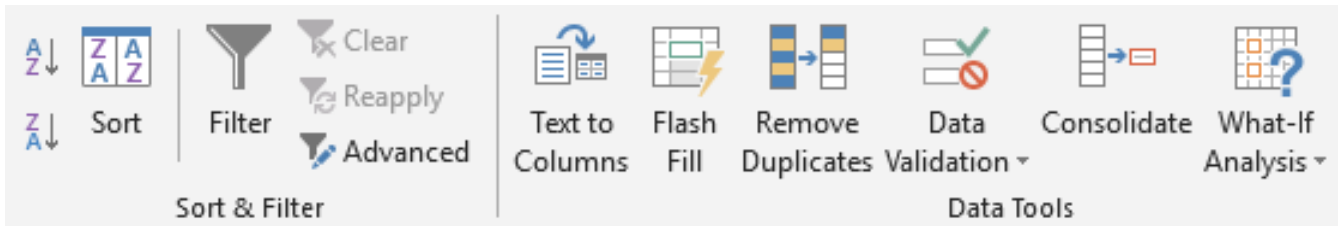
Learn how to install Power Query, consolidate workbooks & worksheets and create management, clean up your dirty data and transform your data into easy to read reports!

## POWER PIVOT



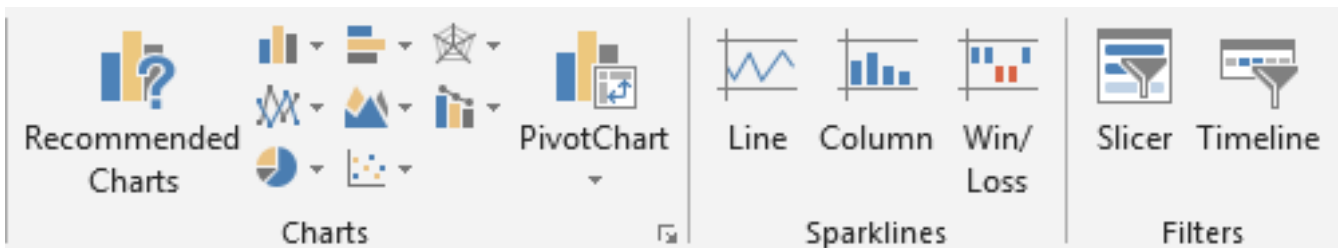
Expand on your Pivot Table knowledge with this super charged add-in! You will learn how to import your data, create relationships, advanced calculations/measures plus various DAX formulas. This is Pivot Tables on STERIODS!

## DATA & ANALYSIS



Gain insights on how to use the various data predictive tools like: Goal Seek, Solver, Data Table, Scenario Manager, Relationships and Forecasting!

## CHARTS



Expand on your Charting knowledge by learning the advanced Charts, formatting Charts and the new Excel 2016 Charts!

## LIMITED TIME COURSE BONUSES

### STUDENT BONUSES



As a special extra bonus for signing up to our course today, you will receive the following bonuses valued at over \$1,900:

**Course Bonus #1:** Dedicated Pro-Level Email Support

**Course Bonus #2:** Access to our recorded Webinar Trainings

**Course Bonus #3:** Quarterly Live Q&A Webinars

**Course Bonus #4:** Access to our Private Members Only Facebook Group

**Course Bonus #5:** Access to the MyExcelOnline Forum

**Course Bonus #6:** MyExcelOnline Academy Member EXCLUSIVE PACK! (For Annual Subscribers Only)



# The MyExcelOnline Academy is Delivered to you Inside a Cutting Edge, Easy to Navigate Learning Management System

The screenshot displays the MyExcelOnline Academy Learning Management System (LMS) interface. On the left is a green sidebar with a 'Dashboard' header and the course title 'The Xtreme Macros & VBA Online Course'. Below this are sections for 'Chapters', 'Achievements & Progress' (2 / 181), and 'Discussion'. A search bar is present, and a list of 19 chapters is shown, with the current chapter being '1. INTRO TO VBA - MESSAGE & INPUT BOX'. Below the list are three video thumbnails: 'Msg Box Intro', 'Adding Buttons to Msg Box' (which is highlighted with a green circle), and 'Handle Button Presses With If Statements'. The main content area shows a video player with a 'DOWNLOAD' button and a 'NEXT' button. The video content is a split-screen view: the top half shows an Excel spreadsheet with a button on cell A1, and the bottom half shows the Microsoft Visual Basic for Applications (VBA) code editor. The code defines a sub procedure 'UserInputMsg' that prompts the user for their favorite color. A small video inset in the bottom right corner of the VBA editor shows the instructor speaking.

Once you enroll in the course you immediately get access to our leading edge course management software. This way of delivering the training helps to make your learning more organized and keeps you focused.

Each video tutorial is **around 3 minutes each, making it easier to focus on each concept that is taught.** You can pause, rewind, speed up and rewatch the tutorials as many times as you like.

You'll be equipped with your own personal student dashboard, an achievements and progress tracker, viewed/remaining tutorials and course author discussions if you need any help.

You won't have to purchase anything additional to participate in the course, everything you need is provided!



## > Downloadable & Interactive Excel Workbooks to Follow Along and Hone Your Skills

You'll be able to follow us, step by step, and see first-hand how we use the various Excel features, tips, tricks, and strategies to make you a more advanced Excel user.

Of course you'll also be able to download and keep all the Excel workbooks that are shown on each training video to your desktop or hard drive! You can take the workbooks with you anywhere, office, home or even while traveling.

You can follow along LIVE and practice the new tricks and tactics you'll discover, which will build your confidence when using Excel.

You'll also be able to keep and use them as a reference tool that you can go back to later and refresh your memory (hey, we never remember everything the first time we see it, right?).



## > You'll Get Monthly or Annual Online Access + Monthly Course Updates

When you enroll you get monthly or annual online access (depending on which option you select), from anywhere in the world, home or office ... 24 hours a day, 7 days a week, 365 days a year, year after year...

New video tutorials will be added each month to each course, so you are guaranteed to have fresh content and also be up to date with any of Excel's new features.

These are High Definition quality videos viewable from your PC, Laptop, Tablet or mobile phone.

These tutorials are available to watch at your own pace, so you can get maximum value out of them.



## > Certificate Of Course Completion

Once you complete each Excel course level (Beginner, Intermediate or Advanced), you will receive a '**Certificate of Completion**' that you can print, frame, and use to enrich your resume/CV.

This Certificate is also available to put within your **LinkedIn profile & achievements** section for other professionals to see!



## > 30 Day Risk-Free Money Back Guarantee & Cancel Any Time!

We wouldn't dream of letting you enroll in this course without taking all of the risk out of your purchase decision.

We are so confident that you will get lots of value from these courses that you can take them for the full 30 days, study it and apply it to your work to see the results.

If you're not 100% satisfied, we are more than happy to refund the full purchase amount, even if it's midnight on the 30th day!

So give the course a good go, watch all the videos, download the workbooks and ask us any questions during 30 days!

If you don't feel you'll be able to master the craft of using Excel to accomplish your objectives, then contact us and we will refund you your money, no questions asked and no hard feelings as that is our motto with all of the training courses that we offer!

You can also cancel your membership at any time, whether you are in month 2 or 20!

You literally have nothing to lose. Fair enough?

## > Limited Time Free Bonuses!

### Course Bonus #1 | **\$490 Value** Dedicated Pro-Level Email Support

While you're discovering the treasure trove of Excel secrets, you're bound to come up with specific questions that need an answer.



- ✔ Receive dedicated personal email support each month you are a paid member
- ✔ Get fast expert-level help whenever you get stuck or need an issue resolved by our Excel expert trainers - John Michaloudis & Kyle Pew
- ✔ Interact with our teachers via the "Discussions" area inside the course online system



## > Course Bonus #2 | **\$297 Value**

Access to our recorded Webinar Trainings on Various Excel Topics!

Access to our webinar recording which include: Pivot Tables, Macros & VBa and Power Query!



- ✔ **Monthly Online Access**
- ✔ **Downloadable Webinar Workbook in Start & Finished mode to practice**

## > Course Bonus #3 | **\$497 Value**

### Quarterly Live Webinars with John Michaloudis & Kyle Pew PLUS Special Excel Experts!

This is a limited time bonus for signing up today which will get you access to our quarterly live webinar trainings



- ✔ **Send in your problem Excel workbooks or questions**
- ✔ **Get a live demonstration of your solution**
- ✔ **Chat & ask questions directly to John & Kyle**
- ✔ **Access to the recording & workbook solutions for each webinar**

## > Course Bonus #4 | **\$297 Value**

### **Access to our Private Members Only Facebook Group**

Get access to our members only Facebook Group



- ✔ Interact with your fellow students
- ✔ Share your Excel knowledge & success stories
- ✔ Get help from our instructors & community manager

## > Course Bonus #5 | **\$297 Value**

### Access to the MyExcelOnline Forum

Get access to our awesome online Excel Forum



- ✔ View past Excel questions & solutions on all Excel features and topics
- ✔ Ask your Excel question & get answers from the MyExcelOnline Academy Community
- ✔ Share your Excel knowledge with the rest of the members

## > Course Bonus #6 | \$ 50 Value

### MyExcelOnline Academy Member Exclusive Pack! (FOR ANNUAL SUBSCRIBERS ONLY)

Receive a members only Exclusive Welcome Pack to your home address that will include:



- ✔ An A4 laminated Excel Keyboards Shortcut Template to hang on your desk or office
- ✔ An Academy Member Mouse Pad
- ✔ An Academy Member Limited Edition Pen
- ✔ Academy Member Stickers!



This Is A Limited Offer So Get Access To This Course, Bonuses & Special Grandfathered Pricing Today!

MONTHLY PLAN

Join Now For Just **\$47/month**

ENROLL NOW!

- ✓ Excel Beginners, Intermediate & Advanced Courses
- ✓ 350+ Short Video Tutorials
- ✓ New Video Tutorials Added Every Month
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**\$47 PER MONTH**

Billed Monthly. Cancel Anytime.

ANNUAL PLAN (2 MONTHS FREE)

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BEST VALUE

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**\$470 PER YEAR**

Billed Annually. Cancel Anytime.

You are protected by our 30-day money back Guarantee!





# Frequently Asked Questions.

## Who should take this course?

- New users, beginners, intermediates and advanced Excel users.
- Anyone who wants to elevate their Excel knowledge & skills
- Professionals working in the corporate world or government sectors who want to leverage Excel for increased productivity, accurate data management and reporting.
- People who want to change career and apply for a new job that requires knowledge of Microsoft Excel
- No prior Excel knowledge is necessary to participate in this course

## What version of Excel do I need?

This course was recorded using Excel 2010, 2013 & 2016. Most of the concepts taught are compatible with

- Excel for Windows: 2007, 2010, 2013, 2016
- *Excel for Mac: 2011, 2016*

## When does the course start and finish?

The course starts when you pay your monthly or annual membership fee. It finishes when you cancel your membership fee

It is a completely self-paced online course - you decide when you start and when you finish.

You can access the course site from your work computer, home computer, tablet, smart phone or any other device with an internet connection.

The course site remembers your progress, so you can pickup right where you left off on any device. That means you can watch a few videos at work, then continue right where you left off on your home computer.

## How long do I have access to the course?

After enrolling, you have access to the course content as long as you are a paid up member and do not cancel.

## How long does it take to complete the course?

This depends on how much time you have to spend each day on watching the videos. I recommend watching one or two videos a day, and then practicing the techniques in your job. If you complete one module per week then it will take 6 weeks to complete each of the 3 courses.

## Can I download the Excel files used in the course?

Yes! You will be able to download all the files I use throughout the course. This makes it easy to follow along and practice with our data.

## Can I watch the videos on my iPad or tablet?

Yes, the course can be accessed on any tablet or smart phone, and it looks beautiful. You can watch the course on your iPad or Tablet while following along with the Excel files on your computer screen.

## How do I ask questions and get support?

Each video has a discussion section. You can use this section to ask questions and see what questions other students have. We will be there helping to answer your questions.

You can also find answers to your questions on the MyExcelOnline Forum which all members have access to.

You can also send an email to our dedicated email support if you cannot find your answer.

## Can my employer pay for my enrollment?

Yes, you can use your company's credit card to pay for the course. A receipt will also be emailed to you that you can submit for reimbursement to your employer. Most companies are willing to invest in making their employees even more awesome at Excel!



## Can I purchase multiple memberships for my employees?

Yes, there is a team package available at a discounted price. This package includes 3 memberships to the course for you and your team members. Each team member will have their own account and be able to track their progress in the course. Please contact us ([support@myexcelonline.com](mailto:support@myexcelonline.com)) if you would like to register more than 3 members.

## How often will I be billed?

Monthly option - When you make your first payment, you will automatically be billed every month e.g. So if you enroll on the 15th of the month, you will be billed on the 15th of each month

Annual option - When you make your first payment, you will automatically be billed every 12 months e.g. So if you enroll on the 15th of the January 2018, you will be billed again on the 15th of January 2019.

You can cancel your membership at any time.

## What is your Refund Policy?

You can get a full refund of your course purchase within 30 days of course enrolment, with our 30 day money back guarantee.

You can cancel your Academy Membership at any time during your subscription.

If you are cancelling your membership outside the initial 30 day money back guarantee period, a refund will not be issued for your account.

## What payment methods do you accept?

- We accept all major credit cards like Visa, MasterCard and American Express, as well as PayPal
- The course fees are shown in USD \$
- Get in contact with us if you want to pay via bank transfer or check at [john@myexcelonline.com](mailto:john@myexcelonline.com)
- If you need a Tax Invoice for your records, then this can be emailed to you.
- We are happy to complete any paperwork your company or government may require.



Now, let's hear what some of my students have said about this course...



**Philomena**

Project Administrator



You have exceeded my expectations and proven that there is so much more fun stuff to learn than just Pivot Tables. I will keep coming back to you for more!

A very detailed and well explained Excel course. I got a complete Excel user guide to use it more efficiently in my work. Thank you!



**Ivett**

Consultant



**Fentje**

Accountant



Last year I presented to our company's yearly budget meeting, and everybody - especially my CEO - were amazed with my Excel skills! The never saw such a beautiful Excel report. I was so proud of it!

I was blown away by the dashboards in Excel. I made one for my boss, and she loved it so much that the requests for new dashboards are still coming in! I was up for my annual review last week and earned a significant raise, in part to my Excel dashboard and Pivot Table skills that I learned in your course. I'm now being recognized as a Sales Analyst, rather than just a project manager. Thank you!!



**Julie**

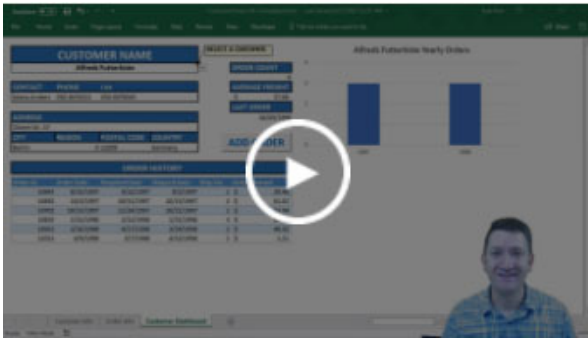
Sales Analyst



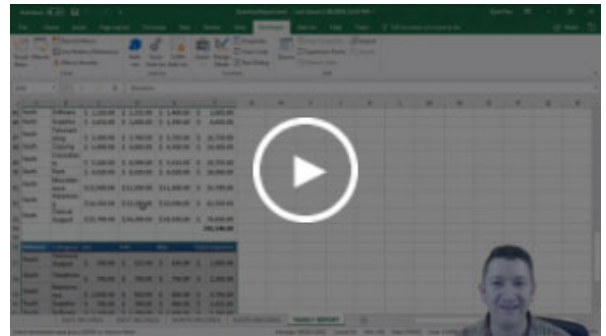


## FREE Excel Sample videos:

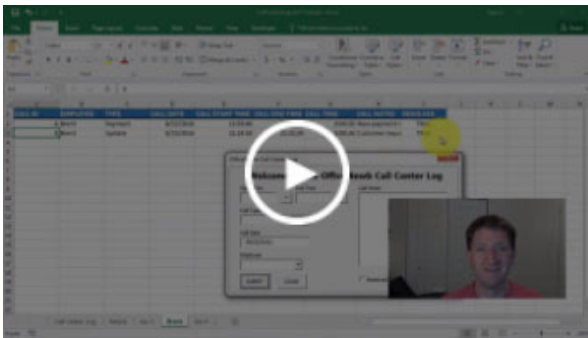
And to further help you with your enrollment decision, please sample these free training Videos taken directly from The MyExcelOnline Academy online course itself...



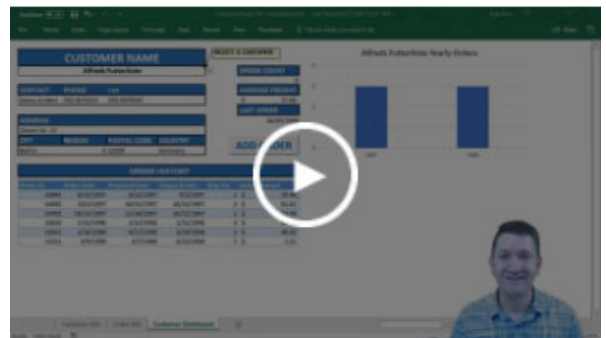
SUMIF FORMULA



MACRO & VBA LOOPS



PIVOT TABLE INTERACTIVE DASHBOARD



DATA VALIDATION



Look, if you are really serious about...

...Getting better at Excel and advancing your Excel level & skills...

...Saving hours each day, days each week and weeks each year...

...If you want to improve your professional development to achieve greater opportunities like promotions, a higher salary and knowledge that you can take to another job...

...All whilst impressing your boss and standing out from your colleagues and peers...

**THEN THIS COURSE IS FOR YOU!**

Now you have the opportunity to join your fellow professionals who are taking this course and enhancing their Excel skills!

To enroll, click the BUY NOW button below (risk-free for 30 days or your money back)...

...Because every hour you delay only delays your personal and professional progress...

**This Is A Limited Offer So Get Access To This**



This Is A Limited Offer So Get Access To This Course, Bonuses & Special Grandfathered Pricing Today!

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## John Michaloudis

Chief Inspirational Officer & Founder -  
MyExcelOnline

John Michaloudis is the founder of MyExcelOnline. He is in his late thirties and is currently living in the North of Spain and is married and has two beautiful kids (Mikel & Anne).

John holds a bachelor's degree in Commerce (Major in Accounting) from La Trobe University in Melbourne, Australia and speaks English, Greek and Spanish.

You could describe him as a football lover, wine & beer drinker, food lover and occasional gym goer.

John Michaloudis has taught over 25,000 students via his in depth **online courses**, has an active **Excel blog** with free Excel tutorials which reaches over 75,000 subscribers per week and interviews leading Excel experts around the world to share their insights on his **Excel Podcast show!**

His goal is to pass on his Excel knowledge to the rest of the world so people like you can leverage Excel to stand out from the crowd!

Feel free to get in contact with John directly via email if you have any questions about this course, he is waiting to hear from you any time:  
[john@myexcelonline.com](mailto:john@myexcelonline.com)



## Kyle Pew

Microsoft Certified Trainer

Kyle is a Microsoft Certified Trainer (MCT) and a certified Microsoft Office Master Instructor and has been teaching and consulting for the past 15+ years on various computer applications.

Kyle is a graduate of the San Francisco Art Institute in the Media Arts and Animation Program. He has worked as a Game Designer for Electronic Arts, designing on games such as Nerf N-Strike, Nerf N-Strike Elite, both for the Wii, and a Sims 3 Expansion Pack for the PC.

### Teaching Philosophy:

Kyle believes that student's best learn through the application of real-life business situations through exercises. Allowing students to guide the class with their specific situations allows for the quickest and easiest adaptation to new technology and skills.

### In His Spare Time:

Kyle enjoys spending time with his family (6 children). When he's not busy entertaining his kids, you will find him cheering on his favorite hockey team, the San Jose Sharks, this is their year!



my**excel**  **online.com**  
stand out from the crowd

