|  |  |
| --- | --- |
| Tenant's notice exercising option to renew lease **Tenant’s notice exercising option to renew lease** | Learn More From Our Free Excel and Office Resources:   * Webinars: [Formulas, Pivot Tables and Macros & VBA](https://www.myexcelonline.com/109-47.html) * Blog Tutorials: [Formulas, Pivot Tables, Charts, Macros, VBA, Power Query, Power Pivot, Analysis](https://www.myexcelonline.com/109-3.html) * Excel Podcast: [Interviewing the Excel Experts](https://www.myexcelonline.com/109-10.html)   MyExcelOnline |

DISCLAIMER

The following form is provided for informational purposes only and is intended to be used as a guide prior to consultation with an attorney familiar with your specific legal situation. Microsoft is not engaged in rendering legal advice, and this form is not a substitute for the advice of an attorney. If you require legal advice, you should seek the services of an attorney.

Be sure to delete this disclaimer before using the following form. To do so, select the entire disclaimer and then press delete key.

# Notice Exercising Option to Renew Lease

Date

To: **Landlord's Name**

Please be advised that the undersigned, as Lessee under a certain lease for premises known as **address of the rental property** and dated **Date** (Lease), does hereby exercise his/her option to extend the term of said Lease for a period commencing on Start date and terminating on End date.

During extended term, Lessee shall pay rent of $Amount per annum, payable $Amount per month in advance, in lieu of the rent contained in the original Lease.

It is further provided, however, that all other terms of the Lease shall continue during this extended term as if set forth herein.

Signed under seal this Day of Month, Year.

Yours very truly,

|  |
| --- |
|  |
| **Tenant's Name**, Lessee |